

**COATESVILLE AREA SCHOOL DISTRICT
SCHOOL BOARD MEETING AGENDA
MARCH 25, 2014 - 7:00 PM
9/10 CENTER AUDITORIUM**

OPENING ACTIVITIES

1. CALL TO ORDER

2. READING OF MISSION STATEMENT

THE MISSION OF THE COATESVILLE AREA SCHOOL DISTRICT, A LEARNING COMMUNITY RICH IN DIVERSITY AND COMMITTED TO EXCELLENCE, IS TO EDUCATE ALL STUDENTS BY PROVIDING RIGOROUS EDUCATIONAL OPPORTUNITIES TO BECOME RESPONSIBLE, PRODUCTIVE, LIFE-LONG LEARNERS IN A GLOBAL SOCIETY.

3. ADVISEMENT

By notice of the President, Board Members are advised that all votes shall be regarded as roll call votes. The minutes should also note that public notice was given for this meeting in accordance with Act 93 of 1998, Section 1. School Board meetings shall proceed in accordance with School Board policy.

4. ROLL CALL

Board of School Directors

J. Neil Campbell, President
James L. Fox, Vice President
Diane M. Brownfield
Stuart C. Deets
James Hills
Laurie C. Knecht
Kimberly M. Mammel
Richard M. Ritter
Deborah L. Thompson

*Finance & Operations Committees
Community & Student Relations Committee (Chair)
Education & Community & Student Relations Committees (Chair)
Finance & Operations Committees
Education Committee
Operations Committee (Chair)
Education Committee
Finance Committee (Chair)
Education & Community & Student Relations Committees*

Student Representatives

Paul Draper, Senior Class Representative
Katie Stefanski, Junior Class Representative

Solicitor

James E. Ellison, Esquire

Administration

Dr. Leonard D. Fitts, Interim Superintendent of Schools
Abdallah Hawa, Director of Technology
Ronald G. Kabonick, Director of Business Administration | School Board Secretary
Dave Krakower, Director of High School & Curriculum Instruction | Special Education (6-12)
Jason Palaia, Director of Elementary Education (3-5) | Special Education (K-5)
Dr. Teresa Powell, Director of Middle School Education & Curriculum Instruction
John Reid, Director of Pupil Services/Data & Assessment
Dr. Angelo Romaniello, Jr., Assistant Superintendent
Erika Zeigler, Director of Human Resources

5. **MOMENT OF SILENCE AND SALUTE TO THE FLAG**

BOARD PRESIDENT'S REPORT

Presentation by the students of South Brandywine Middle School Students ~ Michele Snyder, Principal

ADDITIONS, DELETIONS OR MODIFICATIONS TO THE AGENDA

APPROVAL OF THE MINUTES

RECOMMENDED MOTION: That the Board of School Directors approves the minutes for the February 25, 2014 School Board meeting subject to any addition, deletions, modifications or clarifications. (*Enclosure*)

Motion: _____ Second: _____ Vote:

APPROVAL OF THE MINUTES

RECOMMENDED MOTION: That the Board of School Directors approves the minutes for the March 11, 2014 Special Board meeting subject to any addition, deletions, modifications or clarifications. (*Enclosure*)

Motion: _____ Second: _____ Vote:

PUBLIC COMMENT ON AGENDA ITEMS

The Board has requested all persons making comments on **agenda items** to list their name, address, telephone number and motion item(s) on the sheet provided. There is a three (3) minute limit per person. The Board does not take action or discuss items not appearing on the agenda. The Board values public comments and wishes to convey that although Board members cannot discuss items that are not on the agenda, they listen carefully and appreciate and value input from the public.

EXECUTIVE SESSION

- An executive session was held on Tuesday, March 11, 2014 from 5:00 to 6:30 p.m. for legal and personnel reasons.
- An executive session was held on Monday, March 17, 2014 from 5:00 to 7:00 p.m. for legal and personnel reasons.
- An executive session was held on Wednesday, March 19, 2014 from 6:00 to 10:45 p.m. for legal and personnel reasons.
- An executive session was held on Monday, March 24, 2014 from 7:00 to 11:00 p.m. for personnel and student matters.
- An executive session will be held on Tuesday, March 25, 2014 at 6:00 p.m. for legal and personnel reasons.

SUPERINTENDENT'S REPORT

IMPORTANT DATES

Date	Time	Meetings	Place
April 8, 2014	6:00 p.m.	All Committee Meetings	9/10/Center Auditorium
April 22, 2014	7:00 p.m.	School Board Meeting	9/10/Center Auditorium

SPECIAL REPORTS

STUDENT REPRESENTATIVE’S REPORT

MOTION ITEMS FOR APPROVAL

Committee meeting action items considered routine will be enacted under one motion unless removed for separate action upon Board request. The purpose of the consolidated motion is to expedite Governing Board action on all consent items, which are not held for discussion. Items that have been held for discussion by the Governing Board will be enacted upon at the time the item is discussed.

1. **CONSENT AGENDA** (*Neil Campbell, School Board President*)

RECOMMENDED MOTION: That the Board approves the consent agenda items:

Motion: _____ Second: _____ Vote: _____

2. **FINANCE COMMITTEE** (*Richard Ritter, Chair*)

A. **Schedule of Bills Payable**

RECOMMENDED MOTION: That the Board of School Directors approves the Schedule of Bills Payable as submitted for the month ending February 28, 2014.

Fund	Paid
General Fund – 10	\$ 2,888,739.13
Capital Projects Fund 32 / 2007 GOB	0.00
Capital Projects Fund 33 / 2009A GOB	1,817.01
Capital Projects Fund 34 / 2010 GOB	20,603.27
New Capital Reserve Fund 38	0.00
Food Service – 51	120,628.62
Trust Fund – 71	0.00
Student Activities Fund – 81	18,802.64
Agency Fund – 89	13,622.60
TOTAL	\$ 3,064,213.27

B. **Treasurer’s Report**

RECOMMENDED MOTION: That the Board of School Directors approves the Treasurer’s Report as submitted for the month ending February 28, 2014.

- C. **Budget Transfers**
RECOMMENDED MOTION: That the Board of School Directors approves the Budget Transfers as submitted for the month ending December 31, 2013 in the amount of \$43,427.87.
- D. **Budget Transfers**
RECOMMENDED MOTION: That the Board of School Directors approves the Budget Transfers as submitted for the month ending February 28, 2014.
- E. **Refinancing of the 2006 General Obligation Bonds**
RECOMMENDED MOTION: That the Board of School Directors consider the adoption of a resolution, authorizing and directing, *inter alia*, School District officials, School District solicitor, financial advisor, and bond counsel to take all preparatory action required in order for the School District to undertake (a) the current refunding of the School District's General Obligation Bonds, Series of 2006 (the "Refunding Project"), and (b) the financing of a portion of the School District's unfunded actuarial accrued liability (the "UAAL Project"); reaffirming the District's prior appointment of VALCO Capital, Ltd., Ligonier, Pennsylvania, as financial advisor, and of Eckert Seamans Cherin & Mellott, LLC, Harrisburg, Pennsylvania, as bond counsel; expressing the School District's intent to issue debt to finance the 2014 Projects through the issuance of one or more series of tax-exempt, general obligations for the Refunding Project and one or more series of taxable, general obligations for the UAAL Project; directing the provision of reports by the School District solicitor, financial advisor, and bond counsel regarding the status of the financing plan; authorizing the preparation of such financial and legal documents as are necessary and proper; and authorizing and directing School District officials, School District solicitor, financial advisor, and bond counsel to take such action as is necessary and proper to fulfill the obligations imposed by the Resolution.
- F. **Barbacane, Thornton & Company LLP**
RECOMMENDED MOTION: That the Board of School Directors accepts the 2012-2013 auditor's report.
- G. **Chesconet Agreement**
RECOMMENDED MOTION: That the Board of School Directors approves the ChescoNet Agreement for the period of June 1, 2014 to June 30, 2016 in the amount of \$40,000.00 per year for basic optic connectivity with 200 Mbps internet bandwidth.
- H. **Conrad Siegel Actuaries Service Agreement**
RECOMMENDED MOTION: That the Board of School directors approves Conrad Siegel to provide the GASB 45 valuation services for an approximate cost of \$8,300.

This Statement establishes standards for the measurement, recognition, and display of Other Post Employment Benefits (OPEB) expense/expenditures and related liabilities (assets), note disclosures, and, if applicable, required supplementary information (RSI) in the financial reports of state and local government employers. For financial reporting purposes, an actuarial valuation is required at least biennially for OPEB plans with a total membership (including employees in active service, terminated employees who have accumulated benefits but are not yet receiving them, and retired employees and beneficiaries currently receiving benefits) of 200 or more or at least triennially for plans with a total membership of fewer than 200.

I. Exoneration of Uncollectible Tax Liens

RECOMMENDED MOTION: The Board of School Directors approves the exoneration of uncollectible tax liens as requested by the Chester County Tax Claims Bureau.

J. 2014-2015 Joint Purchases/Bids – C. C. I. U.

RECOMMENDED MOTION: That the Board of School Directors approves the following Chester County Intermediate Unit Joint Purchasing purchases for 2014-2017 Recycling Services Bid #1415-7 BFI in the amount of \$17,559.20 and Trash Removal Bid #1415-6 in the amount of \$216,288.00.

K. Human Resources

1. Resignations - Regular and Extra Duty

RECOMMENDED MOTION: That the Board of School Directors approves the following Resignations - Regular and Extra Duty:

a. CATA

- 1) Evans, Nicole, Special Education Teacher for the Reeceville Elementary School. Letter Dated: 2/26/14. Reason: Personal. Effective: 1/17/14.

b. CATSS

- 1) Breisblatt, Debbie, 6.0 Hour Clerical Aide for the Benner Administration Building. Letter Dated: 2/28/14. Reason: Personal. Effective: 3/14/14.
- 2) Estep, Deborah J., Assistant Principal's Secretary for the Coatesville Area Senior High School. Letter Dated: 3/7/14. Reason: Retirement. Effective: 5/1/14.
- 3) Shurak, Cheryl, Assistant Principal's Secretary for the Rainbow Elementary School. Letter Dated: 3/8/14. Reason: Retirement. Effective: 6/24/14.

c. EXTRA DUTY

- 1) Burns, Jamie, Assistant Volleyball Coach for the Coatesville Area Senior High School Campus. Letter Dated: 2/21/14. Reason: Personal. Effective: 2/21/14.
- 2) Burns, Jamie, 8th Grade Girls' Lacrosse Coach for the North Brandywine Middle School. Letter Dated: 2/21/14. Reason: Personal. Effective: 2/21/14.
- 3) Everett-Moschitta, Deborah, Assistant Field Hockey Coach for the Coatesville Area Senior High School Campus. Letter Dated: 1/29/14. Reason: Personal. Effective: 1/29/14.
- 4) Herr, Ashley, 7th Grade Track Coach for the South Brandywine Middle School. Letter Dated: 3/12/14. Reason: Change of Position. Effective: 3/11/14.

- 5) Lara-Ferrufino, Jose, Assistant Girls' Soccer Coach for the Coatesville Area Senior High School Campus. Letter Dated: 2/20/14. Reason: Personal. Effective: 2/20/14.
- 6) Sheridan, Jacqueline, 8th Grade Track Coach for the North Brandywine Middle School. Letter Dated: 2/4/14. Reason: Personal. Effective: 2/4/14.
- 7) Yates, Steven P., Head Girls' Soccer Coach for the Coatesville Area Senior High School Campus. Letter Dated: 1/31/14. Reason: Personal. Effective: 1/31/14.

2. New Appointments - Regular and Extra Duty

RECOMMENDED MOTION: That the Board of School Directors approves the following New Appointments - Regular and Extra Duty:

a. CATA

- 1) Pavlo, Jacqueline, LTS 4th Grade Teacher for the Caln Elementary School. Posted: 8/3/13 (Stanley). Salary: \$44,600.00 (prorated). Temporary Substitute Contract. Degree: BS – Elementary Education, West Chester University. Years of Exp.: 3. Effective: Extension 4/2/14 – 6/17/14. SP4: Approved.

b. CATSS

- 1) Davis, Alisha, 2.0 Hour Cafeteria/Playground Aide for the Caln Elementary School. Date Posted: 1/24/14 (Gill). Salary: \$9.50/hr. Effective: 3/26/14. SP4: Approved.
- 2) Fountain, Brian, 6.5 Hour Special Education One-on-One Aide for the East Fallowfield Elementary School. Date Posted: 1/16/14 (Barnhart). Salary: \$12.50/hr. Effective: 3/26/14. SP4: Approved.
- 3) Hooper, Wendy, Substitute Secretary for the Coatesville Area School District. Salary: \$14.00/hr. Effective: 3/26/14. SP4: Staff.

c. EXTRA DUTY

- 1) Gatchel, Howard, 8th Grade Baseball Coach for the North Brandywine Middle School. Date Posted: 1/10/14 (Foster). Salary: \$2,710.00. Effective: 2013 – 2014 School Year. SP4: Approved.
- 2) Hallinan, Lauren, 8th Grade Track Coach for the North Brandywine Middle School. Date Posted: 2/18/14 (Sheridan). Salary: \$2,322.00. Effective: 2013 – 2014 School Year. SP4: Staff.
- 3) Harkins, Anthony, 7th Grade Track Coach for the North Brandywine Middle School. Date Posted: 1/15/14 (Auberzinsky). Salary: \$1,854.00. Effective: 2013 – 2014 School Year. SP4: Approved.
- 4) Herr, Ashley, 8th Grade Track Coach for the South Brandywine Middle School. Date Posted: 9/27/13 (Kamara). Salary: \$2,064.00. Effective: 2013 – 2014 School Year. SP4: Staff.

- 5) Neubauer, Jaclyn, 7th Grade Track Coach for the Scott Middle School. Date Posted: 3/5/14 (Phoenix). Salary: \$2,060.00. Effective: 2013 – 2014 School Year. SP4: Staff.

3. Leave(s) of Absence

RECOMMENDED MOTION: That the Board of School Directors approves the following Leave(s) of Absence as indicated:

a. ADMINISTRATION

- 1) Feeney, Kathleen, Grants and Federal Programs Supervisor for the Coatesville Area School District. Letter Dated: 2/19/14. Reason: FMLA. Effective: 2/25/14 – 4/4/14.

b. CATA

- 1) Baxter, Mileeta, 1st Grade Teacher for the Reeceville Elementary School. Letter Dated: 3/3/14. Reason: Extended Childrearing Leave. Effective: 3/10/14 – 3/17/14.
- 2) Bender, Jennifer, School Psychologist for the Friendship Elementary School. Letter Dated: 2/4/14. Reason: FMLA. Effective: 3/17/14 – 6/6/14.
- 3) Bright, Megan, Spanish Teacher for the Coatesville Area Senior High School Campus – 9/10 Center. Letter Dated: 2/27/14. Reason: Extended Childrearing Leave. Effective: 8/18/14 – 1/21/15.
- 4) Frederick, Bonnie, 3rd Grade Teacher for the Rainbow Elementary School. Letter Dated: 3/3/14. Reason: FMLA/Childrearing Leave. Corrected Effective Dates: 3/4/14 – 6/17/14.
- 5) Gast, Jennifer, Mental Health Specialist for the Friendship, King's Highway, and Rainbow Elementary Schools. Letter Dated: 1/9/14. Reason: Extended FMLA. Effective: 3/8/14 – 3/21/14.
- 6) Johnson, Andria, Gifted Teacher for the Coatesville Area Senior High School. Letter Dated: 2/24/14. Reason: FMLA. Effective: 2/11/14 – 3/21/14.
- 7) Knecht, Robert, Social Studies Teacher for the Scott Middle School. Letter Dated: 1/3/14. Reason: FMLA/Childrearing. Effective: 1/13/14 – 6/17/14.
- 8) Sebastianelli, Margaret, 2nd Grade Teacher for the Caln Elementary School. Letter Dated: 1/10/14. Reason: FMLA. Effective: 4/4/14 – 6/17/14.
- 9) Shirk, Stephen, Guidance Counselor for the Coatesville Area Senior High School Campus – 9/10 Center. Letter Dated: 2/2/14. Reason: FMLA. Effective: 4/28/14 – 5/30/14.
- 10) Thompson, Kathleen, Reading Specialist for the Reeceville Elementary School. Letter Dated: 1/29/14. Reason: FMLA. Effective: 1/30/14 – 2/24/14.

c. CATSS

- 1) Cook, Laurie, 6.5 Hour Special Education One-on-One Aide for the Coatesville Area Senior High School Campus – 9/10 Center. Letter Dated: 2/9/14. Reason: FMLA. Effective: 1/23/14 – 2/17/14.
- 2) Fisher, Sonia, 6.5 Hour Special Education One-on-One Aide for the Coatesville Area Senior High School Campus – 9/10 Center. Letter Dated: 2/3/14. Reason: Extended Medical Leave of Absence. Effective: 12/21/13 – 3/21/14.
- 3) Myers, Priscilla, Attendance Secretary for the Coatesville Area Senior High School Campus – 9/10 Center. Letter Dated: 3/17/14. Reason: Extended Medical Leave of Absence. Effective: 2/10/14 – 6/18/14.
- 4) Smith, Lisa, 6.5 Hour Special Education One-on-One Aide for the Coatesville Area Senior High School. Letter Dated: 2/27/14. Reason: FMLA. Effective: 12/17/13 – 2/4/14.

d. FEDERATION

- 1) Estes, William, Custodian for the King’s Highway Elementary School. Letter Dated: 2/11/14. Reason: FMLA. Effective: 1/24/14 – 3/18/14.
- 2) Ibrahim, Alie, Custodian for the South Brandywine Middle School. Letter Dated: 11/1/13. Reason: Extended Medical Leave of Absence. Effective: 1/31/14 – 3/25/14.
- 3) Reason, John, Head Custodian for the Friendship Elementary School. Letter Dated: 1/23/14. Reason: FMLA. Effective: 1/9/14 – 3/20/14.

4. Change of Status

RECOMMENDED MOTION: That the Board of School Directors approves the Change of Status as indicated:

a. CATSS

- 1) Dunnuck, Leslie, move from Substitute Instructional Aide for the Coatesville Area School District to 6.5 Hour Special Education One-on-One Aide for the South Brandywine Middle School. Date Posted: 1/28/14 (Hicks). Rate: \$12.50/hr. Effective: 3/26/14.
- 2) Gilfillan, Linda, move from 2.0 Hour Cafeteria/Playground Aide for the Caln Elementary School to 6.5 Hour 504 Instructional Aide for the Caln Elementary School. Date Posted: 2/4/14 (Stauffer). Effective: 3/26/14.

b. FEDERATION

- 1) Cumens, Paige, move from General Utility Lead Worker Level “C” @ \$16.04/hr. for the East Fallowfield Elementary School to General Utility Lead Worker Level “B” @ \$16.58/hr. for the East Fallowfield Elementary School. Effective: Retroactive to 2/26/14.

- 2) Jones, Rita, move from Head Custodian Level “B” @ \$23.63/hr. for the Scott Middle School to Head Custodian Level “A” @ \$23.97/hr. for the Scott Middle School. Effective: Retroactive to 1/14/14.

3. **EDUCATION COMMITTEE** (*Diane Brownfield, Chair*)

A. **Administrative Leave for CATA Members to Visit Integrity Health**

RECOMMENDED MOTION: That the Board of School Directors approves administrative leave for the following CATA members to visit Integrity Health Systems at their facility in Toms River, NJ on April 4, 2014: Mike De Haut, Mary Beth Guiseppe, Jeff Guy, Patty Nelms, Audra Ritter, Patty Shesko and Denise Smith.

4. **OPERATIONS COMMITTEE** (*Laurie Knecht, Chair*)

A. **Roof Restoration for Caln Elementary School**

RECOMMENDED MOTION: That the Board of School Directors approves the roof restoration of Caln Elementary School by Weatherproofing Technologies Inc., under contract AEPA – IFB - 013 - B, WTI contract number 5023884 in the amount of \$820,517.08.

B. **Roof Restoration for East Fallowfield Elementary School**

RECOMMENDED MOTION: That the Board of School Directors approves the roof restoration of East Fallowfield Elementary School by Weatherproofing Technologies Inc., under contract AEPA – IFB – 013 - B, WTI contract number 5023885 in the amount of \$ 143,031.15.

C. **Roof Restoration for CASD Facilities Building**

RECOMMENDED MOTION: That the Board of School Directors approves the roof restoration of CASD Facilities building by Weatherproofing Technologies Inc., under contract AEPA – IFB – 013 - B, WTI contract number 5023889 in the amount of \$139,980.90.

D. **Rerouting of Fiber Service**

RECOMMENDED MOTION: That the Board of School Directors approves the rerouting of existing fiber service from the Benner building to the new Administration building by Sunesys in the amount of \$33,679.00.

5. **COMMUNITY & STUDENT RELATIONS COMMITTEE** (*James Fox, Chair*)

A. **Creation of the Coatesville Area School District Policy Committee**

RECOMMENDED MOTION: That the Board of School Directors approves the creation of a Policy Committee consisting of Board Members, administrators, staff and community members to review and make revisions to the Coatesville Area School District policies.

- B. Contract P.S.B.A. to Review Coatesville Area School District Policies**
RECOMMENDED MOTION: That the Board of School Directors approves to contract the P.S.B.A. to do a comprehensive review of all Coatesville Area School District policies. Policy Review/Administrative Services Package at a cost of \$9,500. This package includes a one free year of administrative regulation updates, a savings of \$1,000.
- C. Approval of a Foreign Exchange Student from Germany**
RECOMMENDED MOTION: That the Board of School Directors approves a foreign exchange student from Germany to attend school at the Coatesville Area Senior High School during the 2014-2015 school year.
- D. Use of the Coatesville Memorial Stadium by the Chester County Special Olympics**
RECOMMENDED MOTION: That the Board of School Directors approves the use of the Coatesville Memorial Stadium by the Chester County Special Olympics on May 8, 2014. The Chester County Special Olympics is also requesting that the use of facilities fee be waived.
- E. Use of Turf Fields for Valor Bowl Practice**
RECOMMENDED MOTION: That the Board of School Directors approves the use of both turf fields for Valor Bowl practice on May 12-15, 19-22, and 27, 2014. A request was also made to waive the fee for the use of facilities. All proceeds will benefit the Chester County Special Olympics.
- F. Student Discipline Hearings**
RECOMMENDED MOTION: That the Board of School Directors approves the following student disciplinary action(s) as recommended. (*Enclosure*)

<u>Student #</u>	<u>Action(s)</u>
14DH09	In-home instruction pending referral to an alternative educational setting
14DH10	In-home instruction pending referral to an alternative educational setting
14DH11	15 day expulsion with educational provisions

PUBLIC COMMENT

The Board has requested that all persons making comments of public concern to list their name, address, telephone number and topic(s) on the sheet provided. There is a three (3) minute time limit per person.

ADDITIONAL BOARD MEMBERS' REPORTS

INFORMATION ITEMS

ADJOURNMENT

Motion: _____ Second: _____ Time: _____

*Copies of the minutes will be maintained in the Office of the Board Secretary.
Notice of this public meeting was advertised in the Daily Local News on January 1, 2014 and on the District Website.*